

| Guestroom | | ONE | TWO | THREE | FOUR | FIVE | SIX |
|--|--|-----|-----|-------|------|------|-----|
| you may overtype names at right==> <i>Instructions: Enter an "Y" in the column to the right of each appropriate qualification</i> | | Y | Y | Y | Y | Y | Y |

| | | | | | | | |
|----------|-------------------------------------|--|--|--|--|--|--|
| 1 | Bedroom Size (counts double) | | | | | | |
|----------|-------------------------------------|--|--|--|--|--|--|

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|-----------------|-------------------|---|---|---|---|---|---|
| Silver | min 100 sq feet * | Y | Y | | | | |
| Gold | min 150 sq feet * | | | | | | |
| Platinum | min 200 sq feet | | | | | | |
| | <i>max 6</i> | 2 | 2 | 0 | 0 | 0 | 0 |

* Rate room one level higher if ceiling height exceeds 10ft
Remember: Entries MUST be the letter Y to count

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|----------|-----------------------------------|--|--|--|--|--|--|
| 2 | Bedroom - General Features | | | | | | |
|----------|-----------------------------------|--|--|--|--|--|--|

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|-----------------|---|---|---|---|---|---|---|
| Silver | Lighting covered with shade/globe, mattress cover pad, pillow protectors, wastebasket, good quality (percale) linens, two pillows per person. | | | | | | |
| Gold | Same as Silver plus extra blanket and pillows, bath robes, full-length mirror. | | | | | | |
| Platinum | Same as Gold plus coffee maker and bar fridge in rooms, or provision of same in guest kitchen | Y | Y | | | | |
| | <i>max 3</i> | 3 | 3 | 0 | 0 | 0 | 0 |

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|----------|--------------------------|--|--|--|--|--|--|
| 3 | Bedroom Furniture | | | | | | |
|----------|--------------------------|--|--|--|--|--|--|

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|-----------------|--|---|---|---|---|---|---|
| Silver | Dresser or built-in drawer; bedside table; chair | | | | | | |
| Gold | As Silver plus luggage rack or dedicated shelf | Y | Y | | | | |
| Platinum | As Gold, plus second chair and desk or games table or large coffee table | | | | | | |
| | <i>max 3</i> | 2 | 2 | 0 | 0 | 0 | 0 |

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|----------|-----------------|--|--|--|--|--|--|
| 4 | Bed Size | | | | | | |
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|-----------------|---|---|---|---|---|---|---|
| Silver | Double (54"x 75") | | | | | | |
| Gold | Queen (60"x 80") or two Twins (min 39"x75" min) | Y | | | | | |
| Platinum | King (min 72"x 80") or two Queens or two XLong Twins (36"x 80" min) that can be converted to a King with proper bracing and bridging. | | y | | | | |
| | <i>max 3</i> | 2 | 3 | 0 | 0 | 0 | 0 |

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| 5 | Security | | | | | | |
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|-----------------|---------------------------------------|---|---|---|---|---|---|
| Silver | Smoke alarm; privacy lock or chain | | | | | | |
| Gold | Smoke alarm; keyed lock; CO detector* | | | | | | |
| Platinum | Same as Gold | y | y | | | | |
| | <i>max 3</i> | 3 | 3 | 0 | 0 | 0 | 0 |

Nothing here suggests that anything less than local safety code is acceptable at any level.
*Carbon Monoxide (CO) detectors where appropriate are req'd only for homes using oil or gas heat, with fireplaces or attached garages.

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| 6 | Television / Library-Games | | | | | | |
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|-----------------|--|---|---|---|---|---|---|
| Silver | Any TV available in common area; none in room. / OR / a library of at least 40 books and 3 current issue (less than 3 months old) periodicals, a selection of at least two board games and a deck of cards, either in the room or common area of a combination thereof. | | | | | | |
| Gold | Colour TV in room / OR / A library as described in Silver, with min. 100 books, 5 current periodicals, games as Silver. | | | | | | |
| Platinum | Colour TV in room, with remote, VCR or DVD and an assortment of movies, available upon request / OR / A library as described in Gold with min. 150 books, 5 current periodicals, 1 daily newspaper, games as Silver. | y | y | | | | |
| | <i>max 3</i> | 3 | 3 | 0 | 0 | 0 | 0 |

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| 7 | Closet | | | | | | |
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| Silver | Mounted clothes rack with a minimum of 8 non-wire hangers | | | | | | |
| Gold | Open closet with rod with a minimum of 8 non-wire hangers | | | | | | |

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|---|--|----------|----------|----------|----------|----------|----------|
| Platinum | Enclosed closet or armoire with a minimum of 8 non-wire hangers and 2 skirt/pant hangers | y | y | | | | |
| | <i>max 3</i> | 3 | 3 | 0 | 0 | 0 | 0 |
| 8 | Laundry Service | | | | | | |
| Silver | Ironing board & iron available to guests | | | | | | |
| Gold | Ironing board & iron available in guest room | | | | | | |
| Platinum | Same as Gold, plus laundry services or washer and dryer available to guests. | y | y | | | | |
| | <i>max 3</i> | 3 | 3 | 0 | 0 | 0 | 0 |
| 9 | Lighting - Natural Sources | | | | | | |
| Silver | Window area at least 7% of floor area | y | y | | | | |
| Gold | Window area at least 9% of floor area | | | | | | |
| Platinum | Window area at least 12% of floor area | | | | | | |
| | <i>max 3</i> | 1 | 1 | 0 | 0 | 0 | 0 |
| 10 | Lighting - Artificial Sources | | | | | | |
| Silver | Min. 1500 lumens combined sources including at least one bedside | | | | | | |
| Gold | Min. 2250 lumens from at least two sources (combined); one bedside. | y | y | | | | |
| Platinum | Min. 3000 lumens from at least three sources including at least one adjustable/tri-light. Two bedside sources. | | | | | | |
| | <i>max 3</i> | 2 | 2 | 0 | 0 | 0 | 0 |
| <i>Note: 750 lumens = approx 50 watts standard bulb or 13-watt compact fluorescent.</i> | | | | | | | |
| 11 | Window Treatments | | | | | | |
| Silver | Basic window coverage ensuring privacy in bedroom and bathroom | | | | | | |
| Gold | As Silver, plus room darkening in bedroom | | | | | | |
| Platinum | Same as Gold | y | y | | | | |
| | <i>max 3</i> | 3 | 3 | 0 | 0 | 0 | 0 |
| <i>Notes: window frosting or architectural glass block are acceptable privacy features. If there is no human access to views into the bathroom, no bathroom window coverings are required at any level.</i> | | | | | | | |
| 12 | Telephone | | | | | | |
| Silver | Available on premises for shared guest use | y | y | | | | |
| Gold | Portable phone or phone jack available for private guest use | | | | | | |
| Platinum | Telephone in room | | | | | | |
| | <i>max 3</i> | 1 | 1 | 0 | 0 | 0 | 0 |
| 13 | Air Circulation | | | | | | |
| Silver | Operable window with screen | | | | | | |
| Gold | Oscillating or ceiling fan in room | y | y | | | | |
| Platinum | Air conditioning, central or window, in room | | | | | | |
| | <i>max 3</i> | 2 | 2 | 0 | 0 | 0 | 0 |
| <i>Note: air conditioning may be inappropriate for some locations; in this case oscillating or ceiling fan is Platinum</i> | | | | | | | |
| 14 | Heating | | | | | | |
| Silver | Central heat, controlled by host | | | | | | |
| Gold | Individual heat control (supplemental space heaters acceptable) | | | | | | |
| Platinum | Same as Gold | y | y | | | | |
| | <i>max 3</i> | 3 | 3 | 0 | 0 | 0 | 0 |
| <i>Note: air conditioning may be inappropriate for some locations; in this case oscillating or ceiling fan is Platinum</i> | | | | | | | |
| 15 | Bathroom (scores double) | | | | | | |
| Silver | Shared bath, maximum 3 rooms or 4 persons sharing. | | | | | | |
| Gold | Private bath adjacent in hall | y | y | | | | |
| Platinum | Private bath en suite and self-contained | | | | | | |
| | <i>max 6</i> | 4 | 4 | 0 | 0 | 0 | 0 |
| <i>Notes: bathrobes required if bath is not en suite; zero score without robes. Bathroom facilities in the room, but not separate, do not score (however, a sink is permitted in the room).</i> | | | | | | | |
| 16 | Bathroom (count only once if shared) | | | | | | |

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|-----------------|---|----------|----------|----------|----------|----------|----------|
| Silver | Lighting covered by shade/globe [or decor bulbs, make-up lighting bar, etc.], bath mat, robe hook, rubber mat or non-slip surface, mirror, surface for toiletries, hand and bath soap and shampoo (individual or dispensers), soap dish in bath/shower, towel rack, ventilation (window or fan), wastebasket, 2 complete sets of towels (face, hand, bath) per bedroom. Minimum shower or tub; both not required. | | | | | | |
| Gold | Same as Silver plus three additional amenities and a hair dryer. Minimum shower/tub combination. | y | y | | | | |
| Platinum | Same as Gold plus two additional amenities, two bath sheets per bedroom, and one of the following: soaker or jetted tub, separate shower and tub, bidet or second sink. | | | | | | |
| | <i>max 3</i> | 2 | 2 | 0 | 0 | 0 | 0 |

Extra amenities: conditioner, bath gel, lotion, comb (packaged), toothbrush (packaged), toothpaste (new), shaving foam (new), mending kit, shower cap, bath salts, sanitary napkin envelopes, sanitary napkins, cotton balls, Q-tips, bandages, rubber duckie, etc.

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|--------------------|--|-------------|-----------|----------|----------|----------|----------|
| 17 | The Extra Mile | | | | | | |
| | Fireplace in room (with visible flame: gas or wood burning) | | | | | | |
| | Private balcony or deck off guest room | | | | | | |
| | Heated floor tiles in bathroom, or heat lamp, or heated towel bars | | | | | | |
| | Fresh flowers in room, or fruit basket in room, or mint (or similar) on pillow with turndown service | | | | | | |
| | <i>max 3</i> | 0 | 0 | 0 | 0 | 0 | 0 |
| ROOM TOTALS | | 39 | 40 | 0 | 0 | 0 | 0 |
| | ROOMS AVERAGE | 39.5 | | | | | |

COMMON AREAS

| | | |
|-----------------|---|----------|
| 18 | Common Seating / Lounge Area | |
| Silver | Adequate comfortable (sofas, sofa-chairs) seating for property capacity. | |
| Gold | As Silver but dedicated to guests' use (not shared with family) | |
| Platinum | As Gold, with supply of quiet activities (at least two of: library, board/card games, fireplace) | y |
| | <i>max 3</i> | 3 |
| | <i>Note: In some properties with suite accommodations, this area may be private to each suite. In other properties, this area may be dedicated to guest use but shared with other guests.</i> | |

Remember: Entries MUST be the letter Y to count

| | | |
|-----------------|---|----------|
| 19 | Parking | |
| Silver | Guest parking arranged close by (paid or complimentary); or on-site but less than one per room. | |
| Gold | Guest parking on site (may be blocked in by others in driveway). One space per room. | |
| Platinum | Guest parking on site with 24 hour uninhibited in/out access. One space per room. | y |
| | <i>max 3</i> | 3 |
| | <i>Note: "on-site" includes street parking immediately adjacent to and exclusively reserved for property.</i> | |

| | | |
|-----------------|---|----------|
| 20 | Breakfast (scores double) | |
| Silver | Continental breakfast – Minimum of 3 items plus juice, coffee, tea; e.g., cereal, toast, fresh fruit. | |
| Gold | Extensive continental breakfast – Minimum of 5 items, plus juice, coffee, tea; e.g., above plus Danish, yogurt. | |
| Platinum | Full hot breakfast offered. | y |
| | <i>max 6</i> | 6 |

21

| | |
|---|----------|
| Location! Location! Location! | |
| Clear view of ocean, lake, river, mountain, forest, or farm animals from breakfast or other common area | y |
| Location within 0.2km of public transit AND within 2.0km of major shopping district or major man-made tourist attraction. | |
| <i>max 2</i> | 1 |

22

| | |
|--|----------|
| The Extra Mile | |
| Cell phones, binoculars or picnic baskets provided for guests' use outside your home | |
| Exercise room, games room, day spa, on-site masseuse, art studio, or such (on site) | |
| Garden, forest or trails on site, accessible to guests - Award Winning Garden | y |
| High speed internet access, computer station, and/or fax services for guests | y |
| Swimming Pool or Hot tub | y |
| <i>max 3</i> | 3 |

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|--------------------|-------------|
| TOTAL SCORE | 55.5 |
|--------------------|-------------|

23

Questionnaire

Name of your Property

Date

Arbor Bed and Breakfast

12-Nov-08

| | | |
|--|---|---|
| Do you live on-site? | y | Y(es) or N(o) please |
| Do you offer fewer than seven rooms? Family Suites count as One Room. | y | Y(es) or N(o) please |
| Do you serve breakfast, daily? May be Continental, self-serve. | y | Y(es) or N(o) please (may be Continental) |
| Do you meet all municipal bylaws? | y | Y(es) or N(o) please |
| Do you provide daily maid service as required? Rooms checked, wastebaskets emptied, beds refreshed if necessary, towels checked/replaced as necessary. Bathroom refreshed. | y | Y(es) or N(o) please |

| | |
|-------------------------------|----|
| Scoring | 0 |
| Silver minimum score | 22 |
| Gold minimum score | 44 |
| Platinum minimum score | 66 |

Rating of this Property
Gold